

The Certified Institute of Warehousing And Materials Management

(Established by the Federal Govt. Decree No. 1 of 1990)

And

Approved By Federal Ministry of Education

An Affiliate of:

Floret Global University, Panama

And

Irish University Business School,

2009

BROCHURE

FOR

PROFESSIONAL

TRAINING PROGRAMMES

National Secretariat: *NO. 57 Isheri by County Bus-Stop Road, Aguda-Ogba, Ikeja-Lagos.*

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INTRODUCTION

The Certified Institute of Warehousing and Materials Management (CIWM) was established by the Federal Government Decree No. 1 of 1990 and also Approved by the Federal Ministry of Education as a Professional and Examining body to regulate the Training and Dedicated to the Practice of Warehousing, Stores, and Materials Management as an aspect of Supply Chain Management, within the membership framework throughout Nigeria.

CIWM provides a path to recognized professional qualification in Warehousing, Stores, and Material Materials Management of an International Standard; it is open to men and women solely on the basis of education and ability. The Institute also caters for the shortage of *qualified professionals* in the area of Stores, Inventory Control and Materials Management

AIMS AND OBJECTIVES OF THE INSTITUTE

1. To determine and develop the art and science of good Stores and Materials Management as a profession, in industry, academic discipline, practice and distinct field of study and knowledge.
2. To provide academic and professional education in Stores and Materials Management with a view to improve the quality and standard of Stores and Materials Managers, focus and performance in Nigeria and beyond.
3. To determine the standards of knowledge and skills attained by persons seeking to become Certified Stores and Materials Managers and also improves those standard from time to time.
4. To provide facilities for interested persons and members of The Institute to meet and discuss pertinent issues on Stores Administration in Nigeria.
5. To maintain discipline within the profession.

Mission Statement

*To promote excellent in Warehousing Stores and Materials Management towards national prosperity through sustainable development and also present for national service to our country and the world a professional qualified and academically sound **Certified Stores and Material Managers**.*

Our Training Programmes:

The institute is expected to offer the **Largest Bank of Knowledge** on information in Warehousing, Stores, and Materials Management, training programme in Nigeria and in Africa. The training programmes are sub divided into four categories namely:

- i. In plant Training Programme:** Which are conducted at the request of the clients, with their inputs specifically tailored to the requirements of the clients.
- ii. General Training Programme:** Conducted for members of the institute by the institute faculty, it is occasionally assisted by external resource persons, i.e. *Compulsory Professional Education Training*, known as COMPET (*All members must attend at less one Programme per year*).
- iii. Professional Diploma Certificate Training Programme:** Designed to meet the identified need of a large number of Warehousing, Stores and Materials Managers and supervisors in business, industry, administrative organizations, especially those who does not have benefit of formal Warehousing, Stores and Materials Management education, and whose job do not regular attend educational courses at institutions of learning.
- iv. Part Time, Executive Development Programme:** At Master degree and Postgraduate diploma levels namely: MBA, M.Sc, PgD in Warehousing, Stores and Materials Management to meet the academic and professional needs and development of large number of Warehousing, Stores and Materials Manages at the top and middle level, especially in business, industry, administrative organizations. This will enable them become effective and proficient as well as making the members of the institute after the programmes.

PROFESSIONAL TRAINING PROGRAMMES FOR 2009
IN
WAREHOUSING, SUPPLY CHAIN, LOGISTICS, DISTRIBUTION,
STORES AND MATERIALS MANAGEMENT

Heading of the workshop Topics:

First Quarter (January – March 2009)

Efficient Warehousing and Inventory Management System.
Globalisation and its effect on Supply Chain Management.
Managing Open Warehousing System.

Venue:

Excellence Hotel, Ogba.
Lagos Airport Hotel, Ikeja.

Dates:

February 27th – 28th 2009
March 27th – 28th 2009

Second Quarter (April – June 2009)

Supply Chain Management Framework: Dimensions and Development Stages.
Customer Centric Materials Management
Inventory Performance Measurement and Organizational Issue.
Vendor Manage Inventory.

Venue:

Excellence Hotel, Ogba.
Institute National Secretariat, Ogba
Lagos Airport Hotel, Ikeja.

Dates:

April 23rd – 27th 2009
May 28th – 30th 2009
June 25th – 27th 2009

Third Quarter (July – September 2009)

Supply Chain Management for Corporate Competitiveness.
Logistics for Customers Satisfaction.
Automated Warehousing Perspectives and Trends.
Cost Reduction by Improving Materials Packaging.

Venue:

Excellence Hotel, Ogba.
Institute National Secretariat, Ogba.
Lagos Airport Hotel, Ikeja.

Dates:

July 29th – 30th 2009
August 27th – 29th 2009
Sept. 24th – 26th 2009

Fourth Quarter (October – December 2009)

Power of Outsourcing in Supply Chain Management.
Understanding ICT Management in Small Transport Mgt and Logistics Service Providers.
Mastering the Art of Logistics and Supply Chain Management.

Venue:

Excellence Hotel, Ogba.
Institute National Secretariat, Ogba.

Dates:

October 22nd – 23rd 2009
November 19th – 20th 2009

Course Fees:

Non Members N 35,000 per Participant for Course Materials, Training and Certification.

CIWM Members N 25,000 per Participant for Course Materials, Training and Certification.

Corporate Members N 30,000 per Participant for Course Materials, Training and Certification.

Target Group

Stores Controllers, Transport and Logistics Managers, Stores and Warehouse Managers, Stores Accountants, Stock verifiers, Executive, Supervisors and Inventory officers involved in Purchasing, Stores and Management of Materials in Private and Public sector organization.

Method of Payment:

All payment should be in Certified Bank draft in favour of the Institute.

Faculty

The programme shall be facilitated by skilled and experienced Stores and Logistics Management Professionals

Methodology/Administration.

Formal lectures, Case studies\ practical sessions, Group discussions to reinforce the issues.

The Programme commences by 9. 00 am daily

Other Benefit:

All Participants will be given FREE MEMBERSHIP APPLICATION FORM this will enable them to apply and as well as making them to become members of the institute after the programme.

Note: Nominations should contact the Institute 2 weeks before the date of the programme

For Further Enquiries, Please Contact:

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